

EVENT PAPERWORK RECONCILIATION FORM

02.13



Club Name		Event Name	
Event Venue		Event Date	
Permit Number		Course Certificate No	

Please enclose or scan and E Mail the following paperwork to the NORA office following your event, paperwork should be received no later than 14 days following the conclusion of the event.

02.01 - Chief Official Risk Check List

02.03 - Staff, Officials & Assistant Sign On

02.04 – Press Sign On

02.05 – Marshal / Observer Sign On

02.07 – Competitor Sign On

02.10 – Medical Incident Report Form

02.02 – One Event Licence Forms

02.12 – Clerk Report Form

02.11 – Serious Incident Report (If Required)

Please Tick

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Please state the number of adult participants

Please state the number of youth participants

Please state the number of annual licences issued

Please state the number of one event licences issued

Please state the number of one event International licences issued

In the event of a serious injury occurring at the event please ensure that the Claims and Serious Incident Procedure form, 02.11, is completed in as much detail as possible. If a digital camera is used for taking photographs these may be E Mailed to office@nora92.com.

Signature		Date	
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